



Santiago, April 4, 2022

Mr. / Mrs.

REF: 2022 Ordinary and Extraordinary Shareholders' Meetings

To whom it may concern:

In accordance with article 59 under Chilean Companies Act Law N°18,046 (the Chilean Companies Act), I hereby inform you that the Board of Directors has resolved to summon the shareholders of **Enel Américas S.A.**, hereinafter "the Company", to the following shareholders' meetings:

A: Ordinary Shareholders' Meeting to be held on **April 26, 2022 at 9:30 a.m.** by remote access from the Hilaria Events Center, located at Avenida del Parque N°4694, Municipality of Huechuraba, Santiago, subject to the sanitary restrictions established by the authority, in order for the shareholders to consider and vote on the following matters:

1. Approval of the Annual Report, Balance Sheet, Financial Statements and Reports of the External Auditors for the year ended December 31, 2021;
2. Distribution of profits for the year and payment of dividends;
3. Setting of the Directors' compensation;
4. Setting of the compensation of the members of the Directors Committee and determination of the committee's budget for the year 2022;
5. Report on the expenses of the Board of Directors and the Annual Report of Management of Activities and Expenses of the Directors Committee;
6. Appointment of an external audit firm regulated by Title XXVIII of Law No. 18,045;
7. Designation of Risk Rating Agencies;
8. Approval of the Investment and Financing Policy;
9. Presentation of the Dividend Policy and Information on the procedures for the distribution of dividends;
10. Information on agreements of the Board of Directors related to transactions or contracts governed by Title XVI of Law No. 18,046;
11. Information on costs of processing, printing and delivering the information required by Resolution No. 1,816 of the Commission;
12. Other relevant matters that are of interest to and the competence of the Ordinary Shareholders' Meeting; and
13. Adoption of all other approvals necessary for the proper implementation of the adopted resolutions.

B: Extraordinary Shareholder's meeting to be held on **April 26, 2022 immediately following the Ordinary Shareholder's Meeting described in section A above** by remote access from the Hilaria Events Center, located at Avenida del Parque N°4694, Municipality of Huechuraba, Santiago, in order for the shareholders to consider and vote on the following matters:

1. To amend the bylaws of Enel Américas S.A. in order to:

- (i) amend articles Twenty, Twenty-Second, Twenty-Fifth and Thirty-Seventh of the Company's bylaws in order to adapt them to current legislation and regulations, especially in relation to the

appointment of an external auditing company and the formalities and citation deadlines;

(ii) replace the references to “Superintendency of Securities and Insurance” or “Superintendence” by “Commission for the Financial Market” or “Commission” in articles Twenty-Second and Twenty-Eight, as the latter entity is the legal successor of the former; and

(iii) amend the Forty-fourth article of the Company's bylaws to update the reference to Enel Chile S.A.

2. To grant and approve a restated text of the Company's bylaws that incorporates the foregoing amendments.

3. To adopt the necessary agreements to carry out the proposed statutory reform, in the terms and conditions ultimately approved by the Meeting, and to grant the powers deemed necessary, especially those to legalize, materialize and carry out the agreements adopted by the Meeting.

PUBLICATION OF FINANCIAL STATEMENTS AND OTHER DOCUMENTS

The Company's financial statements as of December 31, 2021 will be published on the Enel Américas S.A. website, www.enelamericas.com as of April 11, 2022.

It is hereby made present that in accordance with the provisions of article 54 final paragraph and 75, both of Law No. 18,046, the annual report corresponding to the year ended December 31, 2021, which includes the report of the external auditors and the Audited financial statements of the company are made available to shareholders on the Company's website, starting on April 11, 2022.

On the other hand, we inform the shareholders that, in compliance with the provisions of article 59 of Law 18,046, they may obtain full copies of the documents that support the various options submitted to their vote, on the Company's website www.enelamericas.com from April 11, 2022.

The shareholders are informed that the voting systems that will be used during the Ordinary and Extraordinary Shareholders' Meetings, in accordance with General Regulation No. 273 of the CMF, will be made known in a timely manner and prior to the date of the meeting in the Company's website www.enelamericas.com.

REMOTE PARTICIPATION IN THE SHAREHOLDERS' MEETING AND QUALIFICATION OF POWERS OF ATTORNEY

Holders of shares that are registered in the Register of Shareholders of the Company at midnight on the fifth business day prior to that set for holding the Meeting shall have the right to participate in the Meeting.

In the event of not being able to attend, shareholders may be represented at the Meeting by another person, whether or not a shareholder. For this purpose, a power of attorney is attached, which must be presented on the dates and places indicated in the following paragraph.

In this regard, it is reported that the Ordinary and Extraordinary Shareholders' Meetings of Enel Américas S.A. It will be carried out remotely from the Hilaria Events Center located at Avenida del Parque No. 4694, commune of Huechuraba, Santiago, in order to prevent the risk of contagion. More details on the operation of all mechanisms and procedures will be available on the company's website www.enelamericas.com.

For the above, the Company has a remote voting and participation system, which allows it to comply with the standards required by the aforementioned regulations. The detailed description of the remote participation procedure and mechanism, which includes the qualification of powers, will be available on the company's website, www.enelamericas.com.

The qualification of powers of attorney will be carried out by remote means on April 23, 24 and 25, 2022 until 2:00 p.m., in accordance with the procedure and methodology that will be made available to shareholders

through the Company's website.

Yours sincerely,

Maurizio Bezzeccheri
Chief Executive Officer